

Time: 12:00 PM  
Place: Borough Hall

Mayor Kilpatrick called the meeting to order followed by a salute to the flag.

Municipal Clerk Morelos read the notice of meeting publication.

Senator Joseph Vitale administered Oaths of Office to Municipal Clerk Jessica Morelos, Mayor Victoria Kilpatrick, Councilwomen Michele Maher and Donna Roberts.

Mayor called for Roll Call.

Roll Call: Councilpersons Dalina, Enriquez, Maher, Novak, Roberts.

Absent: None

Others Present: Mayor Victoria Kilpatrick, Business Admin. Daniel E. Frankel, Municipal Clerk Jessica Morelos, C.F.O./Treasurer Denise Biancamano, Borough Engineers David J. Samuel and Jay Cornell, Borough Attorney Michael DuPont.

Others Absent: None

- **Adoption of the 2020 Meeting Schedule, subject to correction as needed.**

Mayor asked if there were any objections to the following schedule.

None made.

Motion was made by Councilman Dalina to adopt the meeting schedule.

Seconded by Councilman Enriquez.

Roll Call: Councilpersons Dalina, Enriquez, Maher, Novak, Roberts, all Ayes.

**MAYOR & BOROUGH COUNCIL  
2020 ANNUAL MEETING SCHEDULE**

<u>Day/Date</u>	<u>Meeting Type</u>	<u>Time</u>
Saturday, January 1, 2020	Agenda Session	12:00 P.M. Borough Hall
	Re-Organization Meeting	1:00P.M.Council Chambers
Monday, January 13, 2020	Regular & Business Session	7:00 P.M.
Monday, January 27, 2020	Regular & Business Session	7:00 P.M.
Monday, February 10, 2020	Regular & Business Session	7:00 P.M.
Monday, February 24, 2020	Regular & Business Session	7:00 P.M.
Monday, March 9, 2020	Regular & Business Session	7:00 P.M.
Monday, March 23, 2020	Regular & Business Session	7:00 P.M.
Monday, April 13, 2020	Regular & Business Session	7:00 P.M.
Monday, April 27, 2020	Regular & Business Session	7:00 P.M.
Monday, May 11, 2020	Regular & Business Session	7:00 P.M.
Tuesday, May 26, 2020	Regular & Business Session	7:00 P.M.
Monday, June 8, 2020	Regular & Business Session	7:00 P.M.
Monday, June 22, 2020	Regular & Business Session	7:00 P.M.
Monday, July 20, 2020	Regular & Business Session	7:00 P.M.
Monday, August 17, 2020	Regular & Business Session	7:00 P.M.
Monday, September 14, 2020	Regular & Business Session	7:00 P.M.
Tuesday, September 29, 2020	Regular & Business Session	7:00 P.M.

Tuesday, October 13, 2020 Regular & Business Session 7:00 P.M.  
Monday, October 26, 2020 Regular & Business Session 7:00 P.M.

Monday, November 9, 2020 Regular & Business Session 7:00 P.M.  
Monday, November 23, 2020 Regular & Business Session 7:00 P.M.

Monday, December 14, 2020 Regular & Business Session 7:00 P.M.

Unless otherwise noted, these meetings will be held in the Municipal Building, 167 Main Street, Sayreville, N.J.

Formal action may be taken.

This meeting is published in conformity with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Jessica Morelos, RMC  
Municipal Clerk

**Designation of the Official Newspaper – Home News Tribune**

Motion made by Councilman Dalina to designate Home News Tribune the Official Newspaper of the Borough. Motion was seconded by Councilman Enriquez.

Roll Call: Councilpersons Dalina, Enriquez, Maher, Novak, Roberts, all Ayes.

**Designation of Council President**

2020 Council President – Councilwoman Mary J. Novak

Motion made by Councilman Dalina to designate Councilwoman Novak as Council President. Motion was seconded by Councilman Enriquez.

Roll Call: Councilpersons Dalina, Enriquez, Maher, Novak, Roberts, all Ayes.

**Mayor read the following nominations for Standing Committees:**

The following were presented for 2020:

Admin. & Finance: Co. Roberts, Novak,  
Planning & Zoning: Co. Dalina, Roberts, Enriquez  
Public Safety: Co. , Enriquez, Dalina  
Public Works: Co. Novak, Dalina, Maher  
Recreation: Co. Enriquez, Maher, Roberts  
Water & Sewer: Co. Maher, , Novak

Councilman Dalina moved the nominations for Standing Committee be approved. Seconded by Councilman Enriquez.

Roll Cal: Councilpersons Dalina, Enriquez, Maher, Novak, Roberts, all Ayes.

**Mayor Kilpatrick read the following nominations for appointments:**

1 Yr. Borough Attorney - McKenna, DuPont, Higgins & Stone –  
Michael DuPont

1 Yr. Borough Engineer - CME Associates, David J. Samuel

1 Yr. Labor Counsel - Appruzzese, McDermott, Mastro & Murphy  
(Robert Clarke)

1 Yr. Auditor - Wiss & Company

- 1 Yr. Bond Counsel - McCarter & English
- 1 Yr. Financial Advisor - NW Financial Group LLC
- 1 Yr. Accounting Services - PKF O'Connor Davies, LLP
- 1 Yr. Municipal Prosecutor- Francis Womack
- 1 Yr. Public Defender - Roselli & Roselli, Esq.
- 3 Yr. Presiding Judge - James Weber
- 1 Yr. Special Counsel  
Tax Matters - James P. Nolan & Associates, LLP
- 1 Yr. Special Counsel  
ABC Matters - Antonelli Kantor, PC
- 1 Yr. Special Counsel  
Rent Leveling Board Matters- James P. Nolan & Associates, LLP
- 1 Yr. Special Counsel Other Matters – Weiner Law Group, LLP
- 1 Yr. Litigation Counsel - Weiner Law Group, LLP
- 1 Yr. Occupational Health Hackensack Meridian Health (JFK)
- 1 Yr. Municipal Planner Heyer, Gruel & Assoc.
- 1 Yr. Special Counsel  
COAH Matters - Surenian, Edwards & Nolan, LLC
- 1 Yr. Special Counsel  
Water Matters - McManimon, Scotland & Bauman, LLC
- 1 Yr. Architect - USA Architects
- 1 Yr. Public Agency  
Compliance Officer - Daniel E. Frankel

Councilwoman Novak moved the appointments be approved. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

Mayor made the following appointments:

**BOARD OF ADJUSTMENT**

- 4 Yr. Member Thomas Kuczynski
- 1 Yr. Council Liaison Co. Kevin Dalina
- 4 Yr. Member Robert Foley
- 2 Yr. Alt. #1 Anthony Esposito

Mayor asked if there are if there was a motion.

Council President Novak moved the appointments. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

**PLANNING BOARD**

- 4 Yr. Class I Michael D'Addio
- 1 Yr. Class II David Sivilli
- 1 Yr. Class III Co. Kevin Dalina
- 4 Yr. Class IV Robert Davis

4 Yr. Class IV            Alexis Pawlowski  
Alt. I                        Hina Patel (filling Robert Davis' term)  
2 Yr. Alt. II                Edna Ochenga

BOARD OF HEALTH

3 Yr. Member            Barbara Egan

Mayor asked if there are if there was a motion.

Council President Novak moved the appointment. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

ENVIRONMENTAL COMMISSION

3 Yr. Member            Michael Yetsko  
3 Yr. Member            David Sivilli  
3 Yr. Member            Shirley Read  
1 Yr. Council Liaison    Michele Maher

Mayor asked if there are if there was a motion.

Council President Novak moved the appointments. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

HUMAN RELATIONS COMMISSION

3 Yr. Member            Gaynell O'Leary  
3 Yr. Member            Keith Kandel  
3 Yr. Member            Juan Rodriguez

Mayor asked if there are if there was a motion.

Council President Novak moved the appointments. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

CULTURAL ARTS COUNCIL

1 Yr. Member            Karen Astrom  
1 Yr. Member            Dorothy Magee  
1 Yr. Member            Edna Pilch

Mayor asked if there are if there was a motion.

Council President Novak moved the appointments. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

SHADE TREE COMMISSION

5 Yr. Member            Stella Misiewicz  
1 Yr. Council Liaison    Co. Mary J. Novak

Mayor asked if there are if there was a motion.

Council President Novak moved the appointment. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

RECREATION ADVISORY BOARD

3 Yr. Member            Joyce Major

Mayor asked if there are if there was a motion.

Council President Novak moved the appointment. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

OPEN SPACE COMMITTEE  
3 Yr. Boro Citizen Donald Newton

Mayor asked if there are if there was a motion.  
Council President Novak moved the appointment. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

RENT LEVELING BOARD  
3 Yr. Member Valentine Tarr  
3 Yr. Member Rosemary Zera

Mayor asked if there are if there was a motion.  
Council President Novak moved the appointments. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

HOUSING AUTHORITY OF THE BOS  
5 Yr. Member Ronald Green

Mayor Kilpatrick stated that the State Appointee term has expired.

Mayor asked if there are if there was a motion.  
Council President Novak moved the appointment. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

1 Yr. COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATOR  
Gwendolyn Knight  
Denise Biancamano – Alt.

Mayor asked if there are if there was a motion.  
Councilman Dalina moved the appointments. Seconded by Councilman Enriquez.

Roll Call: Ayes: Dalina, Enriquez, Maher, Roberts.  
Nays: Novak

LIAISON – BOY & GIRL SCOUTS  
1 Yr. Boy Felix Wisnewski

Mayor asked if there are if there was a motion.  
Council President Novak moved the appointment. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

LIAISON-VETERANS ALLIANCE  
1 Yr. Term Kenneth P. Kelly  
1 Yr. Term Richard Kosmoski  
1 Yr. Term Joe Castellano  
1 Yr. Term Bill Maher  
1 Yr. Term Damon Enriquez  
1 Yr. Term Joe Myers

Mayor asked if there are if there was a motion.  
Council President Novak moved the appointments. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

Mayor Kilpatrick requested that if the above board is not official she would like to make it an official board

1 Yr. LIAISON-BOARD OF EDUCATION-  
Hitesh Shah

Mayor asked if there are if there was a motion.

Council President Novak moved the appointment. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

1 Yr. Lower Raritan Watershed Area Steering Committee – David Leitner

1 Yr. Watershed Management Area 9 Representative – David Leitner

Mayor asked if there are if there was a motion.

Council President Novak moved the appointments. Seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Dalina, Enriquez, Maher, Roberts. All ayes.

SERA – ELECTED OFFICIALS Co. Mary J. Novak

Mayor asked if there are if there was a motion.

Councilman Dalina moved the appointment. Seconded by Councilman Enriquez.

Roll Call: Councilpersons Dalina, Enriquez, Maher, Novak, Roberts. All ayes.

EMERGENCY MANAGEMENT COORDINATOR – Chief John Zebrowski

3Yr. DEPUTY EMERGENCY MANAGEMENT COORDINATOR – Daniel Plumacker

3Yr. DEPUTY EMERGENCY MANAGEMENT COORDINATOR – Chris Bardsley

EMERGENCY MNGT COUNCIL 2020

1 Yr.	Alert Warning/Communications	Anthony Magglio
1 Yr.	Auxiliary Police	Christopher Bardsley
1 Yr.	Damage Assessment	Joseph J. Kupsch, Jr.
1 Yr.	Emg. Operations Cntr.	Kathy Moskal
1 Yr.	Emergency Medical Services Coord.	Dexter Thomas & Don Riely
1 Yr.	Evacuation	Brian Braile
1 Yr.	Shelter/Reception	Jennifer Krushinski
1 Yr.	Social Services	Jennifer Krushinski
1 Yr.	Fire	Michael Fulham
1 Yr.	Environmental	Michael Pascone and Donald Newton
1 Yr.	Hazmat	Michael Fulham
1 Yr.	Law Enforcement	Daniel Plumacker
1 Yr.	Radiological Protection	David Wilkins
1 Yr.	Refugee Evacuation	Daniel Plumacker
1 Yr.	Terrorism	Jack Fitzsimmons
1 Yr.	Public Information	Rebekah Morales
1 Yr.	Public Health	Middlesex Cty. Dept. of Health and Senior Services
1 Yr.	Public Works	Bernard Bailey and Fred Wistuba
1 Yr.	Resource Management	Dan Frankel
1 Yr.	Water and Sewer Management	Dave Leitner
1 Yr.	Bd. Of Ed. Annex Manager	Edward Aguires
1 Yr.	Animal Disaster Response-Annex Mgr.	Walter and Wendy Wojtaszek
3 Yr	Chairman	John Zebrowski
	Secretary	Kathy Moskal
	OEM Annex Managers	FYI
	Alert Warning/Communications	Anthony Magglio
	Sayreville Police Department	Daniel Plumacker
	Sayreville Fire Department	Michael Fuham
	EMS Coordinator	Dexter Thomas
	Environmental	Michael Pascone and Donald Newton
	Evacuation	Brian Braile

Sayreville Bd. Of Ed.  
Public Works  
Sayreville Auxilary Police  
Shelter

Edward Aguiles  
Bernard Bailey and Fred Wistuba  
Christopher Bardsely  
Jennifer Krushinski

DuPont  
Ashland Chemical  
Alzo, Inc.  
AES Red Oak  
J.C.P. & L.  
Gerdau Ameristeel  
P.S.E.&G.  
Reliant Energy  
CME Associates  
MCUA

DuPont  
Ashland Chemical  
Alzo Pharmetics  
AES Red Oak  
J.C.P. & L.  
Gerdau Ameristeel  
P.S.E.&G.  
Reliant Energy  
CME Associates  
MCUA

Mayor asked if there are if there was a motion.

Councilman Dalina moved the appointments. Seconded by Council President Novak.

Roll Call: Voice Vote, All ayes.

RESOLUTIONS FOR CONSIDERATION:

- 2020-1 Rules of Order
- 2020-2 Scheduling Standing Committee and Council Meetings 2020
- 2020-3 Establishing a Cash Management Plan and naming official depositories for the Borough of Sayreville
- 2020-4 Authorizing the re-opening of petty cash funds for various departments
- 2020-5 Requiring Tax Collector and Treasurer to furnish bonds
- 2020-6 Temporary Budget Appropriations – 2020
- 2020-7 Confirming operable procedure for the settlement of claims against the Borough
- 2020-8 Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor.
- 2020-9 Designating the Official Newspaper
- 2020-10 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.
- 2020-11 Cancelling Small Balances
- 2020-12 Fixing the interest charges for non-payment of taxes, assessments and/or other municipal liens or charges.
- 2020-13 Appointing Borough Attorney
- 2020-14 Appointing Borough Engineer
- 2020-15 Appointing Labor Counsel
- 2020-16 Appointing Borough Auditor
- 2020-17 Appointing Bond Counsel
- 2020-18 Appointing Financial Advisor

- 2020-19 Appointing Accounting Firm
- 2020-20 Municipal Prosecutor
- 2020-21 Appointing Public Defender
- 2020-22 Appointing Special Counsel - Tax Matters
- 2020-23 Appointing Special Counsel - ABC Matters
- 2020-24 Appointing Special Counsel – Rent Leveling Board Matters
- 2020-25 Appointing Special Counsel – Other Matters
- 2020-26 Appointing Litigation Counsel
- 2020-27 Occupational Health Services/Alt. Borough Physician
- 2020-28 Appointing Municipal Planner
- 2020-29 Appointing Special Counsel – COAH Matters
- 2020-30 Appointing Special Counsel – Water Matters
- 2020-31 Appointing Architect
- 2020-32 Public Agency Compliance Officer

**PUBLIC PORTION**

Mayor Kilpatrick opened the meeting to the public on general items. No one appeared.

Councilman Dalina moved the Public Portion be closed. Motion was seconded by Council President Novak.

Roll Call: Voice Vote, all Ayes.

• **ADJOURNMENT**

No further business.

Councilman Dalina made a motion to adjourn. Motion was seconded by Councilman Enrquez.

Roll Call – Voice Vote, all ayes. Carried.

Time 12:26 P.M.

SIGNED:

\_\_\_\_\_  
Jessica Morelos, RMC  
Municipal Clerk

\_\_\_\_\_  
Date approved